



NEWLANDS PRIMARY SCHOOL ENROLMENT POLICY

This policy sets out requirements for entry into Victorian government schools, including admissions, enrolments, the placement of students and transfers between schools.

Enrolment

Our school zone is available on findmyschool.vic.gov.au. Students residing in this zone are guaranteed a place at our school, which is determined on the basis of your permanent residential address.

[Findmyschool.vic.gov.au](https://findmyschool.vic.gov.au) hosts the most up-to-date information about Victorian school zones and will allow you to type in your address to confirm if our school is your zoned primary school.

The Department provides guidance through the School **Placement Policy** to ensure that students have access to their designated neighbourhood school and the freedom to choose other schools, subject to facility limitations.

You can find more information and answers to frequently asked questions on the Department's website under **School zones**.

If you have a question about school zones call the VSBA Hotline on **1800 896 950** or email: vsba@education.vic.gov.au

Age

Newlands Primary School will enrol and admit children who will be five years of age or older at 30 April in the year they commence.

How To Enrol

Please contact the school on **9354 2928** or email newlands.ps@education.vic.gov.au if you have any questions related to enrolment at Newlands Primary School.

If you are ready to enrol please complete the Newlands Primary School '**Enrolment**' form. Once completed, please scan and return to newlands.ps@education.vic.gov.au.

REVIEW CYCLE

This policy will also be updated if significant changes are made to school grounds that require a revision of Newlands Primary School's yard duty and supervision arrangements.

Approved By	Principal
Date Reviewed	2022
Review Date	2026