



# NEWLANDS PRIMARY SCHOOL

## Enrolment Documentation Checklist

To enrol your child please ensure you have the following documentation ready to attach to the completed enrolment form. Please submit your enrolment form to our school office or send it via email to [newlands.ps@education.vic.gov.au](mailto:newlands.ps@education.vic.gov.au)

### Forms to Complete

- Enrolment Form

### Documents Needed to Complete Enrolment Form:

- Australian Students – Birth Certificate or
- Overseas Students – Birth Certificate or Passport (must include date of arrival/Visa Sub Class Code/Date of Expiry and copy of Visa Document)

### Medical Information

- Anaphylaxis Action Plan (form can be obtained at school or Doctor's office)
- Asthma Action Plan (form can be obtained at school or Doctor's office)
- Allergy Action Plan (form obtained at school or Doctor's office)

### Immunisation Certificate

- Download a complete immunisation history statement through Medicare:  
<https://www.servicesaustralia.gov.au/medicare>

### Student Access of Activity Restriction Details

- Court/Family/Restraining Order/Other